

NOTICE OF MEETING

A **MEETING** of the **PROVOST'S PANEL** will be held in the **BRUCE ROOM, OLD VIEWFORTH, STIRLING** on **TUESDAY 31 AUGUST 2010** at **10.00 am**

HAZEL MCMORROW
Head of Governance
Clerk to the Council

25 August 2010

BUSINESS

1. **APOLOGIES AND SUBSTITUTIONS**
2. **DECLARATIONS OF INTEREST**
3. **URGENT BUSINESS BROUGHT FORWARD BY THE CHAIR**
4. **MINUTES – 18 MAY 2010** (Pages 1 - 8)
5. **CALLANDER COMMON GOOD FUND – FINANCIAL UPDATE**
Report by Head of Finance & Procurement (Pages 9 - 12)
6. **BRIDGE OF ALLAN COMMON GOOD FUND – FINANCIAL UPDATE**
Report by Head of Finance & Procurement (Pages 13 - 16)
7. **RESTORATION OF THE PROVOST'S LAMP, BRIDGE OF ALLAN**
Report by Head of Governance (Pages 17 - 22)
8. **STIRLING COMMON GOOD FUND – FINANCIAL UPDATE**
Report by Head of Finance & Procurement (Pages 23 - 28)

9. INTERNATIONAL LINKS – VYBORG, RUSSIA
Report by Head of Governance (Pages 29 - 32)

10. INTERNATIONAL LINKS – OBUDA, HUNGARY
Report by Head of Governance (Pages 33 - 36)

(For further information contact Claire Dunbar, Tel: 01786 443301)

**THIS REPORT RELATES
TO ITEM 4
ON THE AGENDA**

STIRLING COUNCIL

MINUTES of MEETING of the PROVOST'S PANEL held in the BRUCE ROOM, OLD VIEWFORTH, STIRLING on TUESDAY 18 MAY 2010 at 10.00 am

Present

Provost Fergus WOOD (in the Chair)

Bailie Ian BROWN
Bailie Graham LAMBIE

Bailie Colin O'BRIEN

In Attendance

Jean Houston, PA to the Provost
David Mackay, Accounting Team Leader, Finance & Procurement
Jim McNeish, Office Services manager, Assets, Property & Facilities Management
Gary Nimmo, Communications Officer, Chief Executive's Office
Cath Sutherland, Strategic & Community Planning Team Leader, Chief Executive's Office
Claire Dunbar, Committee Officer, Governance (Clerk)

Apologies

Apologies for absence had been intimated on behalf of Councillor Graham Houston and the Head of Governance.

PV83 DECLARATIONS OF INTEREST

There were no declarations of interest.

PV84 MINUTES

The following Minutes were submitted for approval:-

- a. **Provost's Panel – 23 February 2010**

Decision

The Panel approved the Minutes of its Meeting held on 23 February 2010 as a correct record of the proceedings.

b. **Special Meeting of the Provost's Panel – 15 March 2010**

Decision

The Panel approved the Minutes of its Special Meeting held on 15 March 2010 as a correct record of the proceedings.

PV85 BRIDGE OF ALLAN COMMON GOOD FUND – FINANCIAL UPDATE

A report submitted by the Head of Finance & Procurement updated Members of the Provost's Panel on the Bridge of Allan Common Good Fund outturn position for 2009/10 and the balance sheet position as at 31 March 2010.

The outturn for 2009/10 showed net expenditure for the year of £3,393. The approved items of expenditure for the year to March 2010 were detailed in the Appendix to the report. There remained outstanding commitments for the cost of the Primary School Adventure Path and Ornamental Fountain at Keir Street, totalling £9,733.

The Bridge of Allan Common Good Fund balance sheet showed a net asset value as at 31 March 2010 of £415,974, also detailed in the Appendix. The Investment was represented by the deposit with Santander of £370,000 and the Temporary Advances to Stirling Council of £45,974, which was the balance remaining in the Council's Loans Fund to meet annual expenditure.

Decision

The Provost's Panel agreed:-

1. to note the outturn position for 2009/10 which showed net expenditure for the year of £3,393, and
2. to note the balance sheet position as at 31 March 2010 which showed a net asset position of £415,974, all as detailed in the Appendix to the submitted report.

(Reference: Report by Head of Finance & Procurement (undated), submitted)

PV86 STIRLING COMMON GOOD FUND – FINANCIAL UPDATE

A report submitted by the Head of Finance & Procurement updated Members of the Provost's Panel on the Stirling Common Good Fund outturn position for 2009/10 and the balance sheet position as at 31 March 2010, set out in detail at Appendix A.

The outturn for 2009/10 showed net expenditure for the year of £4,087.

The work to repair the St Ninians Clock Tower had been subject to delays, however this work was now due to be completed very shortly, following the removal of scaffolding. Historic Scotland had been involved with the project due to this being a listed monument, and they had suggested that a bat survey should be carried out as they were a protected species. Some of the delay was also attributable to the need to obtain consents. The re-instatement work together with a repair to the dial

and the bat survey was estimated to cost between £2,000 and £2,500. Bailie Ian Brown advised that the Reverend Gary MacIntyre had asked for his grateful thanks to be passed on to the Members of the Panel.

There remained an outstanding commitment in relation to the purchase of Crown Estate land, totalling £150,000.

A report from the Director of The Stirling Smith Art Gallery and Museum on how the contribution of £5,000 had been utilised in 2009/10 was attached at Appendix B.

The first annual report from the Makar was attached at Appendix C. The Panel asked the Communications Officer if there could be more publicity on the good work being carried out by the Makar on the Council's behalf.

The Stirling Common Good Fund balance sheet showed a net asset value as at 31 March 2010 of £1,039,327. The Fixed Asset was the property at 65 King Street which was valued at £127,699, net of depreciation. The Investments were represented by two local bonds in the sums of £16,350 and £6,900 together with the deposit with Santander of £700,000. The Temporary Advances to Stirling Council of £188,378 represented the balance remaining in the Council's loans fund to meet both known commitments and annual expenditure.

Decision

The Provost's Panel agreed:-

1. to note the outturn for 2009/10 which showed net expenditure for the year of £4,087, and
2. to note the balance sheet position as at 31 March 2010 which showed the net asset position of £1,039,327, all as detailed in Appendix A to the submitted report.

(Reference: Report by Head of Finance & Procurement (undated), submitted)

PV87 INSTALLATION OF WINDOW BOXES AT THE MUNICIPAL BUILDINGS

In previous years, window boxes had been installed at the Municipal Buildings containing live plants for the summer season. Over the years, the cost of maintaining live plants had become proportionately higher due to staff overheads.

The frequent watering regime had a detrimental effect on the stonework, resulting in significant algae and moss growth. Although there was no evidence of erosion of the stonework itself, the joints including pointing, showed signs of deterioration.

In 2009, the Provost's Panel had agreed to a trial of artificial plants over the summer season. The standard window boxes had been planted up using synthetic 'petunias' and green foliage, which provided a consistent realistic display throughout the summer months. No adverse comments had been received from members of the public with regard to their use.

The Council's Land Services Team had come forward with costs for the re-installation of the window boxes for the 2010 season, using a hired mechanical lifting platform. The cost of installation and removal of the window boxes at the end

of the Summer would be £2478. Land Services had confirmed that the artificial plants were in good condition and there should be no requirement to have these supplemented for the new season.

Decision

The Provost's Panel approved the cost of installing window boxes at the Municipal Buildings for the 2010 season.

(Reference: Report by Head of Assets, Property & Facilities Management dated 6 May 2010, submitted)

PV88 DUNEDIN HIGHLAND GAMES

Stirling Council had a long standing friendship link with Dunedin, Florida since 1964. As part of that link, each Provost had been invited to be Chieftain of the Dunedin Highland Games, within the duration of their term of office.

At its meeting on 23 February 2010 (PV79 refers) the Provost's Panel had approved Provost Wood's attendance at the March 2010 Highland Games and agreed that future Provosts' attendance as Chieftain of the Games be reviewed to ensure that it was still relevant in terms of the Council's current approach to twinning and other international activities.

Provost Wood had attended Dunedin in March 2010 and had since circulated a report, in which he recommended that there would be merit in exploring future links between Active Stirling and Dunedin Parks and Recreation; links with the National Park; and links with schools, particularly in relation to a forthcoming visit to Scotland by Dunedin City Pipe Band to the 2011 World Championships. Both Active Stirling and Education had expressed some interest in developing links.

The Council had approved a report on 20 September 2008 (SC242 refers) that explored Twinning and International Partnership Activities. It had agreed to develop a community led approach to twinning activities and agreed the future focus for existing twinning and friendship links. The report found that, in relation to links with the USA, it would be more effective to participate in key events such as Tartan Week (to promote Stirling) rather than focusing on twinning activities in particular locations. Any specific economic outcomes from the link to Dunedin were estimated not to be substantial.

A report by the Assistant Chief Executive (Care, Health & Wellbeing) suggested that future visits of the Provost to Dunedin should be considered in light of the benefits of such a visit to develop the suggested links.

Panel Members considered:-

- The length of time Stirling's relationship with Dunedin had been in existence.
- The representation at the Games of Summerside, Prince Edward Island, who also had 'sister city' links with Dunedin and Stirling.
- The enthusiasm of the people of Dunedin to celebrate Scotland's influence on North American life and culture.

- The Games as an opportunity to promote Stirling as a business and visitor destination in the United States, and attract more visitors, investment and raise the profile of Stirling.
- In alternate years the Mayor of Dunedin was invited to be Chieftain of the Stirling Highland Games

Decision

The Provost's Panel agreed:-

1. to support specific links between Stirling and Dunedin as appropriate and where services and agencies had expressed an interest, eg through schools or Active Stirling, in accordance with the policy agreed in September 2008, and
2. that future Provosts' attendance at the Dunedin Highland Games as part of the development of the links described above should continue.

(Reference: Report by Assistant Chief Executive (undated), submitted)

PV89 PROVOST'S CIVIC AWARDS

The 2010 Provost's Civic Awards Ceremony would be the ninth event since the Awards Scheme's inception in 1998. The scheme had been developed to formally recognise significant contributions made by individuals or groups to the life of Stirling communities, or who had achieved national recognition in other fields.

Categories of awards had increased over the years and now included Academic, Arts and Culture, Business, Community, Special Achievements, Sport, International Relations and Voluntary Work. For the first time there would be an award for outstanding citizenship – the William 'Citizen' Jaffray Award.

The standard of nominations had been consistently high since the scheme's introduction and the Awards Scheme had been well received by members of the community, including Community Councils, voluntary groups, and the various sectors covered by the above categories.

As this was a high profile event, the Awards Ceremony was held at Stirling Castle. The Council received a free let of Stirling Castle each year.

Musical and other entertainment would be provided to guests during the evening. Catering was provided by Historic Scotland's in-house provider. In order to meet these and most associated costs, local businesses were offered the opportunity to sponsor the event. Since 2006, sponsorship had been £1800 for a table of 10 – half tables were also available. Seven companies had been approached to sponsor the 2010 Awards. The involvement of sponsors had proved to be a successful arrangement in the past, raising the profile of the sponsors whilst defraying the overall costs of the event to the Council.

A breakdown of the costs was set out in Appendix 1 to the report submitted by the Head of Governance.

Decision

The Provost's Panel approved expenditure in connection with the 2010 Provost's Civic Awards Ceremony in Stirling Castle on 29 October 2010.

(Reference: Report by Head of Governance, dated 10 May 2010, submitted)

PV90 STIRLING/GALWAY CULTURAL FESTIVAL

The Council was currently engaged in partnerships with a number of overseas cities, including Galway, and was promoting opportunities for cultural exchanges to allow an exchange of performing artists and exhibitions so that Stirling could showcase its culture.

The Provost had led delegations to Galway in September 2009 and March 2010. As a consequence of these visits it had been agreed to take forward proposals for the Stirling/Galway Sessions Festivals.

Communities & Culture had been developing an extensive programme of events with artists and exhibitions coming from the Republic of Ireland to perform/exhibit in Stirling from 6-12 June and Scottish entertainers and exhibition reciprocating in Galway from 13-21 June 2010.

It was intended that the event would help promote Stirling as an international venue. It would also help promote tolerance and understanding between international communities.

The overall anticipated cost of the event was now £11,275. This had reduced by £1350 since the report by the Head of Governance had been prepared. Sponsorship of up to £12,500 had been offered by local businesses and the Scottish Arts Council towards taking a number of performers to Galway along with the Stirling Smith 'Men of Bannockburn' Exhibition. The Exhibition would remain on view in Galway for 6 weeks after the Festival.

The cost of the performances/exhibitions in Stirling would be met from ticket sales.

The Provost and Bailies had also agreed to hold a civic welcome and dinner for the Mayor of Galway and visiting performers on 8 June 2010 at Kinlochard at an additional cost of £450, which would be paid from the Civic Budget. This would be an opportunity to showcase the rural area to the visitors.

Members stressed the need for the Council to ensure that the governing bodies representing the areas with which the Council had agreed to develop partnership links had made a similar resolution agreeing to have a partnership link with Stirling, and that the Council had sight of that resolution before embarking on any partnership activities.

Decision

The Provost's Panel agreed:-

1. to support the joint cultural Festival and approve the associated financial costs, and

2. to approve the attendance of the Provost at the joint cultural Festival in Galway from 13-20 June 2010.

(Reference: Report by Head of Governance, dated 10 May 2010, submitted)

PV91 ARMED FORCES DAY – 18-20 JUNE 2010

Armed Forces Day 2010 would be held on 26 June but local events could be run one week either side of that date.

Armed Forces Day was an opportunity for the nation to show support for the men and women who made up the Armed Forces community and to increase awareness of who veterans were, the contribution they had made and continued to make to society and the support that was available to them.

The Ministry of Defence had invited applications for funding towards events and Stirling Council had been successful in being allocated £6,000, which was a reduction in previous years' funding. It however minimised the necessity for any Civic Office financial support.

This would be the third year that such events had been held in Stirling. Veterans Day in 2008 and Armed Forces Day in 2009 had both been highly successful and the Armed Forces considered Stirling as one of the main events taking place in Scotland in 2010 as part of the Armed Forces Day.

It was noted that phase 2 of the work being carried out at the King's Park would be delayed until after Armed Forces Day.

Decision

The Provost's Panel noted the arrangements for Armed Forces Day and gave approval for the events proposed for 18-20 June 2010.

(Reference: Report by Head of Governance, dated 10 May 2010, submitted)

The Provost declared the Meeting closed at 10.30 am

STIRLING COUNCIL**THIS REPORT RELATES
TO ITEM 5
ON THE AGENDA**

PROVOST'S PANEL**FINANCE & PROCUREMENT
SERVICES**

31 AUGUST 2010**NOT EXEMPT**

CALLANDER COMMON GOOD - FINANCIAL UPDATE

1 SUMMARY

- 1.1 This report updates members of the Provost's Panel on the Callander Common Good Fund projected outturn position for 2010/11 and the probable balance sheet position as at 31 March 2011.
- 1.2 The projected outturn for 2010/11 shows net income for the year of £154.
- 1.3 The Callander Common Good Fund balance sheet shows a probable net asset position as at 31 March 2011 of £7,212.

2 RECOMMENDATION(S)

The Provost Panel is asked to :-

- 2.1 note the projected outturn position for 2010/11 which shows net income for the year of £154.
- 2.2 note the balance sheet position as at 31 March 2011 which shows a probable net asset position of £7,212 as detailed in the Appendix.

3 CONSIDERATIONS

- 3.1 Interest on the revenue balance is estimated at £154. No bids for expenditure have currently been received.
- 3.2 The Callander Common Good Fund balance sheet shows a net asset value as at 31 March 2011 of £7,212. The Investment is represented by the Temporary Advances to Stirling Council of £3,712 and two local bonds in the sums of £3,000 and £500.

4 POLICY/RESOURCE IMPLICATIONS AND CONSULTATIONS

Policy Implications	
Diversity (age, disability, gender, race, religion, sexual orientation)	No
Sustainability (community, economic, environmental)	No
Corporate/Service Plan	No
Existing Policy or Strategy	No
Risk	No
Resource Implications	
Financial	Yes
People	No
Land and Property or IT Systems	Yes
Consultations	
Internal or External Consultations	Yes

Policy Implications

- 4.1 This report is consistent with the Council's commitment to its Strategic aims, Corporate Plan and Best Value Improvement Plan.

Resource Implications

- 4.2 The resource implications are as set out in this report.

Consultations

- 4.3 The report is based on information provided by Finance & Procurement.

5 BACKGROUND PAPERS

- 5.1 None

Author(s)

Name	Designation	Tel No/Extension
David Mackay	Accounting Team Leader	01786 442832

Approved by

Name	Designation	Signature
Willie Watson	Head of Finance & Procurement	<i>W. R. Watson</i>

Date _____ Reference _____

CALLANDER - COMMON GOOD FUND

APPENDIX

	<u>Final Outturn 2009/10</u>	<u>Estimated Final Outturn 2010/11</u>
INCOME & EXPENDITURE ACCOUNT		
<u>Interest Received</u>		
Local Bonds	(129)	(64)
Revenue Balances	(32)	(90)
Total Income	<u>(161)</u>	<u>(154)</u>
<u>Expenditure</u>		
Total Expenditure	<u>0</u>	<u>0</u>
Net expenditure / (surplus) for year	<u>(161)</u>	<u>(154)</u>
BALANCE SHEET		
	<u>2009/10</u>	<u>2010/11</u>
<u>Fixed Assets</u>		
Local Bonds	3,500	3,500
<u>Current Assets</u>		
Temporary Advances to Stirling Council	3,558	3,712
Net Assets	<u>7,058</u>	<u>7,212</u>
<u>Financed By</u>		
Revenue Reserve	(7,058)	(7,212)
	<u>(7,058)</u>	<u>(7,212)</u>

STIRLING COUNCIL**THIS REPORT RELATES
TO ITEM 6
ON THE AGENDA**

PROVOST'S PANEL**FINANCE & PROCUREMENT
SERVICES**

31 AUGUST 2010**NOT EXEMPT**

BRIDGE OF ALLAN COMMON GOOD - FINANCIAL UPDATE

1 SUMMARY

- 1.1 This report updates members of the Provost's Panel on the Bridge of Allan Common Good Fund projected outturn position for 2010/11 and the projected balance sheet position as at 31 March 2011.
- 1.2 The projected outturn for 2010/11 shows net expenditure for the year of £4,878.
- 1.3 The Bridge of Allan Common Good Fund balance sheet shows a probable net asset position as at 31 March 2011 of £410,123.

2 RECOMMENDATION(S)

The Provost Panel is asked to :-

- 2.1 note the projected outturn position for 2010/11 which shows net expenditure for the year of £4,878.
- 2.2 note the balance sheet position as at 31 March 2011 which shows a probable net asset position of £410,123 as detailed in the Appendix.

3 CONSIDERATIONS

- 3.1 The projected expenditure for the year includes the payments relating to the Adventure Path at the Primary School and the Ornamental Fountain at Keir Street.
- 3.2 The Bridge of Allan Common Good Fund balance sheet shows a probable net asset value as at 31 March 2011 of £410,123. The Investment is represented by the deposit with Santander of £370,000 and the Temporary Advances to Stirling Council of £40,123, which is the balance remaining in the Council's Loans Fund to meet annual expenditure.

4 POLICY/RESOURCE IMPLICATIONS AND CONSULTATIONS

Policy Implications	
Diversity (age, disability, gender, race, religion, sexual orientation)	No
Sustainability (community, economic, environmental)	No
Corporate/Service Plan	No
Existing Policy or Strategy	No
Risk	No
Resource Implications	
Financial	Yes
People	No
Land and Property or IT Systems	Yes
Consultations	
Internal or External Consultations	Yes

Policy Implications

- 4.1 This report is consistent with the Council's commitment to its Strategic aims, Corporate Plan and Best Value Improvement Plan.

Resource Implications

- 4.2 The resource implications are as set out in this report.

Consultations

- 4.3 The report is based on information provided by Finance & Procurement.

5 BACKGROUND PAPERS

- 5.1 None

Author(s)

Name	Designation	Tel No/Extension
David Mackay	Accounting Team Leader	01786 442832

Approved by

Name	Designation	Signature
Willie Watson	Head of Finance & Procurement	<i>W. R. Watson</i>

Date _____ Reference _____

BRIDGE OF ALLAN - COMMON GOOD FUND**APPENDIX**

INCOME & EXPENDITURE ACCOUNT	<u>Final</u> <u>Outturn</u> <u>2009/10</u>	<u>Estimated</u> <u>Final</u> <u>Outturn</u> <u>2010/11</u>
<u>Other Interest Received</u>		
Revenue Balances	(1,966)	(4,855)
Total Income	<u>(1,966)</u>	<u>(4,855)</u>
<u>Expenditure</u>		
War Memorial Refurbishment	9,500	0
Paterson Clock Restoration	4,812	0
Primary School - Adventure Path	0	8,533
Primary School - External Clock	1,440	0
Ornamental Fountain - Keir Street	0	1,200
Total Expenditure	<u>15,752</u>	<u>9,733</u>
Net expenditure / (surplus) for year	13,786	4,878
 BALANCE SHEET		
	<u>2009/10</u>	<u>2010/11</u>
<u>Fixed Assets</u>		
Investments - Financial Institutions	370,000	370,000
<u>Current Assets</u>		
Temporary Advances to Stirling Council	45,001	40,123
Net Assets	<u>415,001</u>	<u>410,123</u>
<u>Financed By</u>		
Revenue Reserve	(415,001)	(410,123)
	<u>(415,001)</u>	<u>(410,123)</u>

STIRLING COUNCIL**THIS REPORT RELATES
TO ITEM 7
ON THE AGENDA**

PROVOST'S PANEL**GOVERNANCE**

31 AUGUST 2010**NOT EXEMPT**

RESTORATION OF THE PROVOST'S LAMP, BRIDGE OF ALLAN

1 SUMMARY

- 1.1 A request has been received from Bridge of Allan Community Council for funding to restore the Provost's Lamp sited in the Provost's Park, Henderson Street, Bridge of Allan.

2 RECOMMENDATION(S)

The Panel is asked:-

- 2.1 to consider the request from Bridge of Allan Community Council for funding of £2,680 from the Bridge of Allan Common Good Fund to pay for the restoration of the Provost's Lamp sited in the Provost's Park, Henderson Street, Bridge of Allan, such funding to be subject to the Community Council liaising with and obtaining the necessary approvals from Council Officers regarding the work, and
- 2.2 to note that the Strategic Asset Manager is currently exploring with the Community Council whether the restoration works could form part of the contract for the new toilets in the Provost's Park.

3 CONSIDERATIONS

- 3.1 A request has been received from Bridge of Allan Community Council for funding from the Bridge of Allan Common Good Fund to restore the Provost's Lamp sited in the Provost's Park, Henderson Street, Bridge of Allan. Bridge of Allan Community Good Fund is disbursed by the Provost's Panel for the benefit of the community of Bridge of Allan.
- 3.2 The Park in which the lamp stands is currently being redesigned to accommodate new Public Toilets. The Community Council supports the idea that the refurbished Park should become a focal point in the village, and that the lamp should be a significant component of this, reflecting the Victorian

history of Bridge of Allan. It would also add to many of the other works currently being undertaken in the village to support civic pride.

- 3.3 A quote for the restoration works in the sum of £2,680 has been received from Ritchie's of Edinburgh, who previously restored the Paterson Clock. A copy of the quote is attached at Appendix 1 to this report. Ritchie's have also been employed by Edinburgh City Council to restore their Bailie's lamps, and have significant experience in this area.
- 3.4 The pillar of the lamp itself is in good condition, but the head of the lamp is deteriorating badly and that is where the majority of the money will be spent.
1. Corroded top metalwork will be restored.
 2. Leaf edging and pinnacle will be straightened.
 3. Exterior glass will be replaced by perspex.
 4. The original painted images of the bridge will be replaced by photographs on polycarbonate, and the originals given to the Dr Welsh Trust.
 5. New illumination will be fitted.
 6. The colour will be dark green and gold leaf, replicating the Paterson Clock across the road.
- 3.5 The Dr. Welsh Historical and Educational Trust, an important resource on the history of Bridge of Allan, which holds files and information pertaining to the lamp, has been consulted and would work closely with the Community Council during the proposed project. The Trust itself has insufficient funds to assist.
- 3.6 As the lamp is Council property and sited on Council land, any funding should be subject to the Community Council liaising with, and obtaining the necessary approvals from, Council Officers regarding the work.
- 3.7 The lamp will shortly be removed from site and then reconnected as part of the contract for the new public toilets. The Strategic Asset Manager has therefore recommended that the Community Council and the Council explore whether the restoration works could form part of that contract and be carried out during the time the lamp is removed from site. The restoration work would be sub contracted at a cost to the Common Good Fund of no more than the current estimate of £2,680. Contact is being made with the Community Council to this end.

4. POLICY/RESOURCE IMPLICATIONS AND CONSULTATIONS

Policy Implications	
Diversity (age, disability, gender, race, religion, sexual orientation)	No
Sustainability (community, economic, environmental)	No
Corporate/Service Plan	No
Existing Policy or Strategy	No
Risk	No
Resource Implications	
Financial	Yes
People	No
Land and Property or IT Systems	No
Consultations	
Internal or External Consultations	Yes

Resource Implications

- 4.1 A contribution of £2,680 has been requested from the Bridge of Allan Common Good Fund. The net asset position of the fund has been reported earlier on this agenda.

Consultations

- 4.2 Bridge of Allan Community Council
4.3 Strategic Asset Management

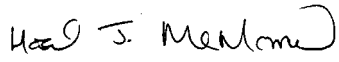
5. BACKGROUND PAPERS

- 5.1 None.

Author(s)

Name	Designation	Tel No/Extension
Claire Dunbar	Committee Officer	01786 443301

Approved by

Name	Designation	Signature
Hazel McMorrow	Head of Governance	

Date 19 August 2010 Reference _____

Copy of email from Ritchies of Edinburgh to Frances Hamilton of Bridge of Allan Community Council

From: j-ritchie1@btconnect.com
To: dubox@hotmail.com
Subject: Re: Provost's Lamp
Date: Wed, 14 Jul 2010 10:42:02 +0100

Dear Frances

Have had a chance this week to have a look at Provost's lamp and take photos. Lamp standard itself is in reasonably good condition; some of the metalwork around the glass at the top is corroded but we should be able to restore in workshop as we can remove top section; fancy leaf decorative edging around the top needs straightening as does pinnacle; 4 off exterior glass covers will have to be replaced - suggest clear perspex; behind the exterior glass are pictures of the Bridge of Allan portrayed on glass or perspex, there are only 3 sides with this, one of which is broken. There is not one to rear and wondered if there had been one originally - presumably there had; 2 of these will have to be replaced and therefore it may be as well to get 4 new ones done on 3mm clear polycarbonate. We may need photo or original artwork of scene depicted if we cannot scan from one of original panels. Illumination in lamp will have to be replaced.

We rely on customer providing 230v 13amp power supply to lamp.

We can offer to repair and restore items as stated above, plus rub down, prime and paint in same green as pillar clock and gild highlights in 23 1/2 ct double thick gold leaf transfer.

Cost of restoration £2680.00+vat.

We trust this meets with your requirements.

Regards
Alan

STIRLING COUNCIL**THIS REPORT RELATES
TO ITEM 8
ON THE AGENDA**

PROVOST'S PANEL**FINANCE & PROCUREMENT
SERVICES**

31 AUGUST 2010**NOT EXEMPT**

STIRLING COMMON GOOD - FINANCIAL UPDATE

1 SUMMARY

- 1.1 This report updates members of the Provost's Panel on the Stirling Common Good Fund projected outturn position for 2010/11 and the probable balance sheet position as at 31 March 2011.
- 1.2 The projected outturn for 2010/11 shows net expenditure for the year of £145,722.
- 1.3 The Stirling Common Good Fund balance sheet shows a probable net asset position as at 31 March 2011 of £871,934.

2 RECOMMENDATION(S)

The Provost Panel is asked to :-

- 2.1 review the arrangement regarding the annual financial contribution to the Smith Art Gallery & Museum
- 2.2 note the projected outturn for 2010/11 which shows net expenditure for the year of £145,722.
- 2.3 note the balance sheet position as at 31 March 2011 which shows the probable net asset position of £871,934 as detailed in the Appendix.

3 CONSIDERATIONS

- 3.1 The projected expenditure for the year includes the Common Good obligations regarding costs at The Steeple (Insurance & Statutory Servicing), the payment for the works on the St. Ninian's clock, together with the payments relating to the regular annual commitments.
- 3.2 At the meeting of the Provost's Panel on 20 December 2007 it was agreed that an annual financial contribution be made to the Smith Art Gallery & Museum in each of the next 3 financial years and for a review of this

arrangement to take place at the end of this period. The payments have now been made in full to cover the original 3 year period. Consideration now requires to be given to the continuation of this arrangement.

- 3.3 The Stirling Common Good Fund balance sheet shows a probable net asset value as at 31 March 2011 of £871,934. The Fixed Asset is the property at 65 King Street and is valued at £123,844, net of depreciation. The Investments are represented by two local bonds in the sums of £16,350 and £6,900 together with the deposit with Santander of £700,000. The Temporary Advances to Stirling Council of £24,841 represents the balance remaining in the Council's loans fund to meet estimated annual expenditure.

4 POLICY/RESOURCE IMPLICATIONS AND CONSULTATIONS

Policy Implications	
Diversity (age, disability, gender, race, religion, sexual orientation)	No
Sustainability (community, economic, environmental)	No
Corporate/Service Plan	No
Existing Policy or Strategy	No
Risk	No
Resource Implications	
Financial	Yes
People	No
Land and Property or IT Systems	Yes
Consultations	
Internal or External Consultations	Yes

Policy Implications

- 4.1 This report is consistent with the Council's commitment to its Strategic aims, Corporate Plan and Best Value Improvement Plan.

Resource Implications

- 4.2 The resource implications are as set out in this report.

Consultations

- 4.3 The report is based on information provided by Finance & Procurement.

5 BACKGROUND PAPERS

- 5.1 None

Author(s)

Name	Designation	Tel No/Extension
David Mackay	Accounting Team Leader	01786 442832

Approved by

Name	Designation	Signature
Willie Watson	Head of Finance & Procurement	W. R. Watson

Date _____ Reference _____

STIRLING - COMMON GOOD FUND**APPENDIX**

	<u>Final</u> <u>Outturn</u> <u>2009/10</u>	<u>Estimated</u> <u>Final</u> <u>Outturn</u> <u>20010/11</u>
INCOME & EXPENDITURE ACCOUNT		
<u>Rental Income</u>		
65 King Street (Steeple)	(9,464)	(6,000)
Ground at Municipal Buildings	(250)	(250)
<u>Other Interest Received</u>		
Local Bonds	(934)	(934)
Revenue Balances	(6,701)	(9,690)
Total Income	<u>(17,349)</u>	<u>(16,874)</u>
<u>Expenditure</u>		
65 King Street (Steeple)	883	250
Repair and Maintenance of Clocks	3,723	2,384
Municipal Buildings Carillon	2,300	0
Remedial Works at Union St Clock	1,350	0
St Ninians Clock Tower repair	0	2,532
Annual Maintenance of Window Boxes	5,000	2,478
Stirling Makar - Honorarium	780	500
Smith Art Gallery Grant	5,000	2,500
Kings Park - Restoration of Drinking Wells	400	0
Payment to Crown Estate	0	150,000
Depreciation on Assets - Steeple	1,952	1,952
Total Expenditure	<u>21,388</u>	<u>162,596</u>
Net expenditure / (surplus) for year	<u>4,039</u>	<u>145,722</u>
BALANCE SHEET		
	<u>2009/10</u>	<u>20010/11</u>
<u>Fixed Assets</u>		
Property	125,796	123,844
Investments - Local Bonds	23,250	23,250
Investments - Financial Institutions	700,000	700,000
<u>Current Assets</u>		
Temporary Advances to Stirling Council	185,485	24,841
Net Assets	<u>1,039,327</u>	<u>871,934</u>
<u>Financed By</u>		
Revenue Reserve	(1,039,327)	(871,934)
	<u>(1,039,327)</u>	<u>(871,934)</u>

STIRLING COUNCIL

**THIS REPORT RELATES
TO ITEM 9
ON THE AGENDA**

PROVOST'S PANEL
GOVERNANCE

31 AUGUST 2010
NOT EXEMPT

INTERNATIONAL LINKS – VYBORG, RUSSIA

1 SUMMARY

- 1.1 The report invites Members to consider a proposal that the Provost lead a delegation to Vyborg, Russia in Spring 2011.

2 RECOMMENDATION(S)

- 2.1 It is recommended that consideration be given for the Provost to lead a delegation comprising partner organisations on a reciprocal visit to Vyborg, if the Council agrees to the establishment of such a link

3 CONSIDERATIONS

- 3.1 At the end of May 2010, a delegation from Vyborg, Russia visited Stirling with a view to developing “friendship and co-operation” between the two communities. The delegation included representatives of the local authority and State University of St Petersburg.
- 3.2 During their visit to Stirling, the delegation went to visitor attractions, visited and had discussions with Raploch Community Campus, Forth Valley College, University of Stirling, Waste Disposal, and Sport & Leisure facilities.
- 3.3 Representatives of Stirling and Vyborg agreed to make efforts to promote contacts and co-operation in the fields of business, technology, culture, sports, health and education.
- 3.4 Whilst there has not yet been formal approval by Council to establish such a link, a Memorandum of Understanding has been drafted and sent to Vyborg for consideration, to be signed if approval is given by both authorities.
- 3.5 Stirling and Vyborg have common historical links – both were trading crossroads, situated on a river, with ancient castles. Both communities are served by universities and recognise the importance of tourism on the economy.

- 3.6 There are twice-weekly, low-cost transport links by Ryanair via Edinburgh and Tampere, Finland.
- 3.7 In addition to the cost of flights, all visitors to Russia are required to apply for a Visa. A single entry Visa costs £100 plus £25.85 service charge.
- 3.8 The costs associated with accommodation would be met by hosts in Vyborg.
- 3.9 The Provost has written to Stirling University, Forth Valley College, Stirling District Tourism, and the Dementia Centre who have expressed an interest in developing this international link. It is intended that representatives of these organisations be invited to be part of the delegation to Vyborg.
- 3.10 Acknowledged benefits from civic international links include:
- Promoting global learning and tolerance
 - Promoting community cohesion, partnerships and civil society
 - Cultural and Sports Exchanges
 - Education
 - Fostering Economic and Business links
 - Improving service delivery and solving problems through sharing experiences and good practice
- 3.11 On return, a report detailing the benefits of the visit will be distributed to all Councillors.

4 POLICY/RESOURCE IMPLICATIONS AND CONSULTATIONS

Policy Implications	
Diversity (age, disability, gender, race, religion, sexual orientation)	Yes
Sustainability (community, economic, environmental)	Yes
Corporate/Service Plan	Yes
Existing Policy or Strategy	Yes
Risk	No
Resource Implications	
Financial	Yes
People	Yes
Land and Property or IT Systems	No
Consultations	
Internal or External Consultations	No

Policy Implications

- 4.1 The Council's International Activities have the potential to contribute to outcomes identified in Shaping Stirling, Stirling Council's Strategic Plan 2008 – 2012 and the Single Outcome Agreement.
- Development of international business and trade links; the promotion of Stirling as an international tourism destination and its use as an international events venue will contribute to the outcomes sought under

Strategic Topic 1- Making Stirling a place with a vibrant economy that is open for business.

- Fostering tolerance and understanding between international communities can serve as a mechanism for creating mutual understanding and overcoming prejudice that will contribute to the diverse communities that are sought under the Strategic Topic of making Stirling a place with jobs and opportunities for all.
- The opportunity to identify and replicate good practice in service delivery from around the world can contribute to the Strategic Theme of making services better.
- Considering the impact of our everyday actions on communities overseas will contribute to the Strategic Theme of making Stirling more sustainable.

Resource Implications

- 4.2 The impact on the civic budget of the Provost's involvement in Vyborg will be restricted to costs of the flights and visa for the Provost - any accommodation will be arranged and paid for by the hosts. Estimated costs are currently in the region of £300. It is not anticipated that the Provost will be accompanied on the proposed visit.
- 4.3 The Chief Executive's Office will provide strategic policy support to the international links strategy, but is unable to commit resources to any overseas visit.

Consultations

- 4.4 None

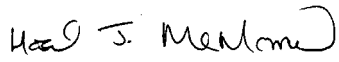
5 BACKGROUND PAPERS

- 5.1 None

Author(s)

Name	Designation	Tel No/Extension
Jean Houston	PA to the Provost	443380

Approved by

Name	Designation	Signature
Hazel McMorrow	Head of Governance	

Date 23 August 2010 Reference _____

STIRLING COUNCIL**THIS REPORT RELATES
TO ITEM 10
ON THE AGENDA**

PROVOST'S PANEL**GOVERNANCE**

31 AUGUST 2010**NOT EXEMPT**

INTERNATIONAL LINKS – OBUDA, HUNGARY

1 SUMMARY

- 1.1 The report provides details of an invitation that has been received from the Deputy Mayor of Obuda, Hungary, for the Provost to lead a cultural visit to a “twinning-towns day” – Day of Obuda in May 2011.

2 RECOMMENDATION(S)

- 2.1 It is recommended that consideration be given for the Provost to travel to Obuda, Hungary accompanied by a cultural performance and exhibition.

3 CONSIDERATIONS

- 3.1 Stirling has enjoyed a ‘sister city’ relationship with Obuda, Hungary since May 2006. This relationship was formed to take advantage of any new economic opportunities presented by European Union enlargement.
- 3.2 The Mayor of Obuda led a delegation to Stirling in May 2006 which was reciprocated by the then Provost, Councillor Colin O’Brien, in September 2006. In addition, Stirling Council was represented at a business seminar in Obuda in March 2007.
- 3.3 An invitation has been issued to the Mayor (or equivalent) of every international link with Obuda to participate in the ‘Day of Obuda 2011’ event. Whilst this event is based on the friendship and interpersonal relationship of the participants, it will also highlight the importance of multi-cultural Europe and common European heritage.
- 3.4 Participation in the Day of Obuda 2011 event involves a planned cultural performance in Obuda, a short film of the City & District of Stirling which would be uploaded to the Obuda website, and an exhibition.
- 3.5 It is an opportunity to promote Stirling as a business and visitor destination in Europe - to attract more visitors, investment and raise the profile of Stirling.

An exhibition and literature would showcase Stirling as a holiday destination; a destination for sport & leisure; a great place for heritage and culture; a place to live, learn and work.

- 3.6 On return, a report detailing the benefits of the visit will be distributed to all Councillors.

4 POLICY/RESOURCE IMPLICATIONS AND CONSULTATIONS

Policy Implications	
Diversity (age, disability, gender, race, religion, sexual orientation)	Yes
Sustainability (community, economic, environmental)	Yes
Corporate/Service Plan	Yes
Existing Policy or Strategy	Yes
Risk	No
Resource Implications	
Financial	Yes
People	Yes
Land and Property or IT Systems	No
Consultations	
Internal or External Consultations	No

Policy Implications

- 4.1 The Council's International Activities have the potential to contribute to outcomes identified in Shaping Stirling, Stirling Council's Strategic Plan 2008 – 2012 and Single Outcome Agreement. In particular:-

- The development of international business and trade links; the promotion of Stirling as an international tourism destination and its use as an international events venue will contribute to the outcomes sought under Strategic Topic 1- Making Stirling a place with a vibrant economy that is open for business.
- Fostering tolerance and understanding between international communities can serve as a mechanism for creating mutual understanding and overcoming prejudice that will contribute to the diverse communities that are sought under the Strategic Topic of making Stirling a place with jobs and opportunities for all.
- The opportunity to identify and replicate good practice in service delivery from around the world can contribute to the Strategic Theme of making services better.
- Considering the impact of our everyday actions on communities overseas will contribute to the Strategic Theme of making Stirling more sustainable.

Resource Implications

- 4.2 The impact on the civic budget of the Provost's involvement in Obuda would be restricted to travel costs as any accommodation and local costs of the event will be arranged and paid for by the hosts.

- 4.3 Estimated travel costs are currently in the region of £200 per person from Edinburgh to Budapest.
- 4.4 Costs would be incurred by those taking part in the cultural performance. Investigation needs to be made into any suitable funding including EU funding programmes for twinning and transnational actions which support “twinning” and cultural activities within the countries of the EU to see whether there is support towards expenses.
- 4.5 The Chief Executive’s Office will provide strategic policy support to the international links strategy.

Consultations

- 4.6 Portfolio Holder for Economy, Tourism & Finance; Portfolio Holder for Empowerment & Citizenship; Assistant Chief Executive (Sustainability, Economy & Environment); Head of Economy, Employment & Youth; Head of Communities & Culture.


5 BACKGROUND PAPERS

- 5.1 Letter dated 12 August 2010 from Magdolna Szabo, Deputy Mayor of Obuda.

Author(s)

Name	Designation	Tel No/Extension
Jean Houston	PA to the Provost	443380

Approved by

Name	Designation	Signature
Hazel McMorrow	Head of Governance	

Date 23 August 2010 Reference _____

